

CIVIL/CRIMINAL PROCESS REQUEST FOR SWISHER COUNTY DISTRICT CLERK
FOR EACH PARTY SERVED YOU MUST COMPLETE A REQUEST FORM

FOR EACH PARTY SERVED BY THE SWISHER COUNTY SHERIFF YOU MUST FURNISH ONE (1) COPY OF THE SERVICE INSTRUMENT(S).
You may pay for the copy of the petition/pleading(s) at the time the citation is requested.

CASE NUMBER: _____ COURT: _____

SERVICE TO BE ISSUED ON:

NAME: _____

SERVICE ADDRESS: _____

AGENT (IF APPLICABLE): _____

INSTRUMENTS TO BE SERVED: (CHECK THE DOCUMENTS TO BE SERVED)

☐ ORIGINAL PETITION ☐ AMENDED PETITION ☐ SUPPLEMENTAL PETITION
☐ COUNTERCLAIM ☐ AMENDED COUNTERCLAIM ☐ SUPPLEMENTAL COUNTERCLAIM
☐ CROSS-ACTION ☐ AMENDED CROSS-ACTION ☐ SUPPLEMENTAL CORSS-ACTION
☐ 3RD PARTY PET. ☐ AMENDED 3RD PARTY PET. ☐ SUPPLEMENTAL 3RD PARTY PET.
☐ INTERVENTION ☐ AMENDED INTERVENTION ☐ SUPPLEMENTAL INTERVENTION
☐ INTERPLEADER ☐ AMENDED INTERPLEADER ☐ SUPPLEMENTAL INTERPLEADER
☐ INJUNCTION ☐ MOTION TO MODIFY/ENFORCE
☐ SHOW CAUSE ORDER
☐ TEMPORARY RESTRAINING ORDER
☐ OTHER: _____

SERVICE BY: (CHECK THE TYPE OF SERVICE)

☐ SWISHER COUNTY SHERIFF ☐ E-MAIL TO ATTOTNEY ☐ ATTORNEY PICK-UP ☐ MAIL
☐ CERTIFIED MAIL ☐ CIVIL PROCESS SERVER ☐ PUBLICATION ☐ POSTING
☐ OTHER: _____

PROCESS TO BE ISSUED: (CHECK THE TYPE OF PROCESS)

NON WRIT:

☐ CITATION ☐ ALIAS CITATION ☐ PLURIES CITATION ☐ CITATION BY PUBLICATION
☐ SECRETARY OF STATE CITATION ☐ NOTICE ☐ PRECEPT (SHOW CAUSE)
☐ RULE 106 SERVICE ☐ SUBPOENA

WRITS:

☐ WRITS OF ATTACHMENT: ☐ PROPERTY ☐ WITNESS ☐ PERSON
☐ CERTIORARI ☐ EXECUTION ☐ EXECUTION AND ORDER OF SALE
☐ GARNISHMENT BEFORE JUDGMENT ☐ GARNISHMENT AFTER JUDGMENT
☐ HABEAS CORPUS ☐ INJUNCTION ☐ TEMPORARY RESTRAINING ORDER
☐ PROTECTIVE ORDER (FAMILY CODE) ☐ PROTECTIVE ORDER (CIVIL CODE)
☐ POSSESSION (PERSON) ☐ POSSESSION (PROPERTY)
☐ SCIRE FACIAS ☐ SEQUESTATION ☐ SUPERSEDEAS

SPECIFIC INSTRUCTIONS FOR THIS OFFICE:

ATTORNEY OR ATTORNEY'S AGENT REQUESTING SERVICE:

NAME: _____

TEXAS BAR CODE: _____

MAILING ADDRESS: _____

TELEPHONE NUMBER: _____

E-MAIL ADDRESS: _____